

# Strensall & Towthorpe Village Hall Booking Form

Name of hirer -----

Address of Hirer -----

Telephone No.----- E Mail Address-----

Name of person in charge during the event  
(Must be over 18 years old) -----

Date of Hire----- Time From-----Time To-----

Purpose of Hire-----

**Please note      Football parties are not allowed**

Rooms required (please tick)

Main Hall

Function Room

Hampshire Room

Kitchen (for cooking and/or preparing food)

Kitchen (for making drinks only)

All Rooms

Number of hours required

Extras -----

Number of people attending -----

Normal hours are 8.30 -Midnight..

Access is at the start of the hire period and departure is at the end of the hire period.

The hall will be opened at the appropriate time by the Caretaker.

The return of this form confirms the booking and should be received at least two weeks before the date of the booking. Cheques should be made payable to Strensall and Towthorpe Village Hall.

Please enclose full payment plus any party deposit and return to:

The Booking Secretary, 32 The Village, Strensall, York YO32 5XS

I have read, understood and agree to observe the conditions of hire, a copy of which has been sent with this form.

Signed ----- dated -----